

CITY OF PALOS HILLS

BUDGET 2013 / 2014

Presented 3/14/2013

Revised 4/26/2013

Adopted 5/2/2013

01-00-0000

REVENUES

4020	Real Estate Taxes	1,891,298
4021	Photofinishing Tax	0
4022	Local Use Tax	225,000
4023	Road & Bridge	20,000
4026	Video Gaming Tax	15,000
4027	Eating Places Tax	150,000
4030	Personal Property Tax	18,000
4040	Motor Fuel	20,000
4050	General Sales Tax	725,000
4060	State Income Tax	1,578,900
4080	Business Licenses	110,000
4100	Public Hearings	2,500
4110	Community Resources	90,000
4120	Building Permits	75,000
4130	Dog & Horse License	400
4140	Transfer Utility Tax	0
4151	Park Dept. Contract Program	80,000
4152	J.M.Tomas Scholarship	1,000
4153	Park Dept. Field Trips	3,000
4154	Park Dept. Misc. Revenue	10,000
4155	Preschool	0
4156	A.D.A.	1,500
4157	Rentals	0
4158	Camp	55,000
4180	Insurance Reimbursement	0
4240	Police Dept. Fines & Services	750,000
4241	Fed. Drug Enforcement Rev	0
4245	Police & Fire Commission	0
4260	Interest Income	10,000
4400	Franchise Fee-Comcast	175,000
4401	Franchise Fee-Others	80,000
4404	AT&T Lease, Police Dept.	10,000
4406	Advertising Shelters	1,500
4407	Utility Tax - Electric	375,000
4408	Utility Tax - Gas	210,000
4409	Utility Tax - Telephone	550,000
4440	Contractors License	7,500
4700	Capital Improvement Fund	0
4990	Miscellaneous	15,000
4991	Misc. Transfer / Water/Sewer	260,000
4992	Sale of Property	15,000
4993	Transfer from P.A.T.S.E.	12,000
		7,542,598

01-01-0100**ADMINISTRATION**

5011	Salary Mayor	28,000
5012	Salary Aldermen	86,000
5013	Salary City Treasurer	8,600
5014	Salary City Clerk	8,600
5015	Salary Dept. Clerks	226,665
5017	Salary City Collector	2,600
5210	Office Supplies	4,000
5213	Office Supplies / Equip. Maint.	500
5240	Books & Publications	3,000
5252	Aldermanic Expenses	46,800
5270	Stationery & Printing	3,000
5253	Uniform Allowance	0
5300	Telephone	35,000
5310	Postage	4,000
5612	Prof. Serv. Audit Spec. Levy	57,000
5625	Rental Copy Machine & Supplies	10,000
5626	Computer Program Dvlpmnt. & Training	16,000
5627	Computer Peripheral Eqpt.	1,000
5631	Seminars	3,000
5632	Dues Municipal Assn.	8,000
5633	County Food Inspectors	10,000
5634	Tuition Reimbursement	1,200
5672	Liability Ins. Spec. Levy	180,000
5990	Miscellaneous	3,000

745,965**01-01-0700****LEGAL**

5011	Salary City Prosecutor	17,400
5012	Prof. Service Hearing Officer	12,600
5611	Prof. Service Legal	80,000
5614	Prof. Service City Attorney	9,000
5615	Prof. Service Codit Ordinance	0
5616	Prof. Service Labor Attorney	20,500

139,500

01-01-0900**PLANNING**

5011	Salary Chairman Plan Comm.	500
5012	Prof. Service Transcripts	1,000
5240	Publication / Legal Notices	1,500
5253	Salary Plan Commission	750
5254	Salary Zoning Board	400
5613	Prof. Service Engineer	0
5614	Prof. Service City Engineer	1,000
5990	Miscellaneous	100
		5,250

01-01-1000**POLICE & FIRE COMMISSION**

5011	Salary - Commission Members	10,800
5213	Office Expenses	200
5241	Legal Publications	100
5242	Tests-Exams. Police Hiring	1,000
5611	Prof. Service Legal	10,000
5990	Miscellaneous	100
		22,200

01-01-1300**MUNICIPAL BLDG. & GROUNDS**

5220	Salary Janitorial Service	10,300
5221	Oper. Material Municipal Office	500
5222	Oper. Material Furniture & Fix	800
5281	Rep. & Maint. Municipal Office	2,500
5990	Miscellaneous Expense	100
		14,200

01-01-2000**VEHICLE TAX FUND**

5270	Printing Forms, etc.	500
5275	Vehicle Stickers, Tags	0
5310	Postage	0
		500

<u>01-01-1400</u>	<u>E.S.D.A.</u>	
5011	Director Expenses	0
5281	Rep. & Maint. Communications	500
5634	Training	500
5757	Supplies	500
6032	Gasoline	4,500
		6,000
 <u>01-01-1600</u>	 <u>CAPITAL IMPROVEMENT FUND</u>	
6041	Capital Bldg. City Hall / Police	125,000
6042	Beautification Program	5,000
6043	Capital Improvement / Equip.	0
		130,000
 <u>01-01-1700</u>	 <u>FESTIVAL FUND EXPENSE</u>	
6000	Festival Fund Expense	0
		0
 <u>01-01-1900</u>	 <u>EMPLOYEE BENEFITS</u>	
5130	Emp. Health & Welfare Ins.	522,500
5132	Workmans Comp. Claims	5,000
5133	Liability Claims	1,000
5151	FICA Social Security Tax	110,000
5160	Police Pension Retir. Fund	850,000
5180	IMRF III. Municipal Retirement	140,000
5190	Accrued Unemployment Compensation	5,000
		1,633,500

01-03-2000**PUBLIC SAFETY**

5011	Salary Police Chief	116,451
5012	Salary Police Officers	1,545,783
5013	Prof. Service Central Dispatch	341,614
5014	Salary Clerks	137,657
5015	Salary Auxiliary Police	0
5016	Salary Crossing Guards	7,500
5018	Salary Comm. Service Ofcrs.	66,240
5020	Salary Overtime	360,000
5110	Salary Deputy Chief	196,964
5111	Salary Desk Officers	0
5112	Salary Lieutenants	266,580
5115	Salary Police Sergeants	336,289
5211	Office Equipment	4,300
5227	Oper. Material Training Equip.	1,000
5228	Medical Expenses	1,000
5240	Books & Publications	1,500
5241	Legal Publicationss	400
5251	Gas Police Autos	135,000
5253	Uniform	28,900
5254	Private Auto Use	400
5255	Police Uniforms & Insign.	17,100
5256	Special Uniforms	13,500
5257	Community Relations/Crime Prev.	7,000
5270	Printing & Duplicating	3,200
5300	Telephone	19,000
5310	Postage	3,000
5624	Rentals Equipment	15,000
5625	Copy Machine Rental	7,200
5631	Seminars	1,800
5633	Association Dues	1,550
5647	Rep. & Maint. Radio Equip.	29,000
5662	Ammunition/Range Fee	12,000
5663	Prisoner Care	1,400
5664	Training Police	22,800
5665	Animal Services	200
5666	Narcotics	900
5670	Liability Ins. Police Autos	2,000
5674	Repair Police Eqpt.	7,000
5900	Contingencies	0
5990	Miscellaneous	3,000
6033	Mach. & Equip. Police	11,000
6034	Purch. Police Veh/Markings on same	0
6036	Building Maint.	40,000

3,765,228

01-11-2000**COMMUNITY RESOURCE & RECREATION**

5011	Salary Commissioner	73,754
5013	Salary Directors	136,011
5014	Salary Instructors	20,000
5017	Salary Senior Coordinator	10,920
5018	Salary Staff	40,560
5019	Salary Preschool	15,000
5020	Salary Counselors (Camp)	32,000
5021	Salary Night Supervisors	17,000
5211	Office Equipment	10,000
5212	Office Supplies	3,000
5240	Books & Publications	250
5251	Gas Vehicles	1,500
5256	Uniforms	1,000
5270	Printing	15,000
5300	Telephone	7,500
5310	Postage	8,500
5612	Festival	80,000
5625	Rentals Building	0
5626	Emergency Food Service	500
5631	Seminars & Training	3,000
5641	Rep. & Maint. Bldg & Supplies	15,000
5648	Rep. & Maint. Grounds & Equip.	1,000
5650	Teen Activities	3,500
5655	Senior Activities	4,000
5660	Prof. Service Class Instructors	23,000
5772	Special Events	17,000
5773	New Horizons	9,000
5822	Concerts in the Park	1,500
5828	Christmas Decorations	0
5833	Preschool Supplies	0
5838	Preschool Supplies Events	0
5848	Day Camp	5,000
5849	Day Camp Field Trips	7,000
5858	Preschool Field Trips	0
5860	J.M.Tomas Scholarship	250
5863	Field Trips	2,000
5990	Miscellaneous	2,000
5991	Credit Card Services	2,500
6023	Capital Improvements Grounds	0
6024	Capital Improvements Playgrounds	0
6040	Capital Building Loan	0

568,245

01-05-3900**BUILDING DEPARTMENT**

5011	Salary Bldg. Commissioner	37,316
5012	Salary Bldg. Inspectors	30,000
5013	Salary Bldg. Clerk	44,574
5019	Salary Ord. Officer/Animal Warden	48,964
5211	Office Equipment	300
5212	Office Supplies	300
5223	Oper. Material Supplies	1,500
5253	Uniform Allowance	100
5631	Seminars	0
5633	Association Dues	200
5660	Ord. Ofc/Animal Wrtn. Vehicle Payment	1,000
5664	Training	100
5665	Animal Care	1,000
5990	Contingencies	2,000
5991	Gas	1,000
		168,354

01-07-2000**PUBLIC WORKS**

5015	Salary Grounds Maintenance	132,506
5020	Overtime	4,000
5220	Operating Supplies	6,500
5230	Equipment & Tools	5,500
5250	Gasoline Unleaded	0
5251	Diesel Fuel	0
5282	Street & Hwy. Maint Materials	35,000
5283	Sign Materials	6,000
5291	Elect. St. Light. Hwy. Signals	16,000
5292	Elect. Municipal Street	20,000
5624	Rental Equipment	1,500
5625	Rental Storage Bldg.	11,750
5642	Repair / Maint. City Vehicles	70,000
5648	Repair / Maint. Grounds Equip.	20,000
5828	Christmas Decorations	2,000
5989	Street Sweeping	9,900
5990	Miscellaneous	2,000
6023	Capitol Imp. Grounds	1,000
		343,656

TOTAL EXPENSE**7,542,598**

Total Revenue

7,542,598

Total Expenses

7,542,598

TOTAL BALANCED BUDGET**0**

SEWER & WATER DEPT.

02-00-0000

REVENUES

4260	Interest Income	200
4290	Water Billing	3,395,517
4310	Water Penalties	42,000
4315	Sewer Billings	1,102,700
4320	Sewer Penalties	11,840
4490	Permits Water Connections	4,000
4990	Miscellaneous	3,000
		4,559,257

02-01-1900

S & W S.S. & I.M.R.F.

5151	FICA - Soc. Security	104,912
5180	IMRF Municipal Retirement	187,197
		292,109

02-20-2100

S & W PERSONNEL

5000	Salary Comm. Public Works	96,950
5010	Salary Supt. Public Works	77,126
5020	Salaries Utility Operators	844,188
5032	Salary Summer Employees	0
5040	Salaries Meter Readers	0
5041	Salary G.I.S. Operator	55,808
5042	Salary PT Comp Clk/Pbl Inspector	0
5050	Salary Computer Clerk	52,374
5051	Salaries - expended Overtime	80,000
5065	Uniform Allowance / Maint.	15,250
5110	Health & Welfare Insurance	314,364
5115	Schools, Seminars, Conference	2,000
		1,538,060

02-20-2200

S & W OPERATIONS OFFICE

5200	Computer Equipment	0
5210	Maintenance Computers	5,500
5230	Computer Appl. Software	16,360
5240	Computer Supplies	7,000
5255	PC Micro Computer	0
5260	P.C. Programs	1,000
5310	Office Supplies	2,500
5315	Office Equipment	1,300
5320	Telephone	8,000

02-20-2200**S & W OPERATIONS OFFICE cont'd**

5325	Bank Statement Write Off	4,000
5326	Capital Lease Int. Zipper	0
5327	Capital Impvmt. Meter Program	0
5330	Postage	35,000
5340	Heating Fuel	2,000
5341	Electric Lights	0
5345	Misc. S & W Transfers	260,000
5350	Rental Kuechers	22,800
5355	Quarterly Trust Fee	0
5365	Auditing C.P.A.	27,000
5370	Insurance Liability	219,546
5371	Association Dues	300
5991	Credit Card Services	20,000
5995	Capital Fin. Lake 'n Park	80,099

712,405**02-20-2204****WATER OPERATIONS**

5415	Water Purchased from Oak Lawn	1,595,843
5418	Electric Power Pump House	14,500
5419	Electric Power Meter Vault 103rd	15,000
5420	Chlorine Purchasing	1,200
5422	Laboratory Tests	11,000
5440	Repair Water Plant Maint.	25,000
5450	Water Service Materials	12,500
5455	Water Meter Purchases	8,500
5460	Miscellaneous Water Expenses	7,250

1,690,793**02-20-2208****SANITARY SEWER OPERATIONS**

5510	Sanitary Sewer Repair Material	3,000
5515	Service Connection Material	1,500
5519	Miscellaneous Sewer Repair	3,000
5520	Lift Station Maint. & Repair	8,500
5540	Elect. Lift Stat. 102nd & 78th	1,950
5541	Elect. Lift Stat. 105th & 83rd	5,000
5542	Elect. Lift Stat. 105th & 74th	1,100
5543	Elect. Lift Stat. 96th & 90th	0
5544	Elect. Lift Stat. 109th & Westwood	1,100
5546	Elect. Lift Stat. Runneymeade	1,100
5547	Elect. Lift Stat. 111th & 86th	2,000
5548	Elect. Lift Stat. Los Palos	1,000
5549	Elect. Lift Stat. Deerwood	500

29,750

<u>02-20-2212</u>	<u>STORM & DRAINAGE OPERATIONS</u>	
6020	Drainage Materials	16,000
6021	Sod or Hydroseed	16,000
6022	Material Disposal	0
		32,000

<u>02-20-2216</u>	<u>S & W EQUIPMENT OPERATIONS</u>	
6025	Tools & Misc. Equipment	5,000
6026	Heavy Eqpt. Purchase Pymnt./Truck Loan	88,140
6027	Heavy Eqpt. Rental	4,000
6030	Rental Tools & Equipment	2,000
6036	Gasoline Unleaded	42,000
6038	Diesel Fuel	40,000
6039	Capital Impvmt.	0
		181,140

<u>02-20-2220</u>	<u>CAPITAL IMPROVEMENTS</u>	
6040	Aux. Generator for Pump House	0
6041	House Inspector Salary	0
6042	Lock Ball, Check Vlv. Replcmt. Hdwr.	0
6043	Radio Auto Reading Meters	0
6044	MWRD Repairs	0
6045	GIS System	0
6050	Engineering	10,000
6060	Gen. Capital Improvements	28,000
6061	Pump House / Lift Stat. Controls	20,000
6065	Contingencies	25,000
6066	Capital Imprvmt. (P&I)	0
		83,000

TOTAL EXPENSE	4,559,257
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Total Revenue	4,599,257
Total Expenses	4,559,257

TOTAL BALANCED BUDGET	0
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PALOS HILLS MUNICIPAL GOLF COURSE

ENTERPRISE FUND

07-00-0000

OPERATING REVENUES

4050	Green Fees	260,000
4051	Membership	30,000
4052	Concession	50,000
4053	Golf Carts Motorized	67,000
4054	Golf Carts Pull	10,000
4055	Pro Shop	8,000
4056	League Fees	2,000
4057	Advertising	0
4058	Driving Range	0
4260	Interest	0
4990	Building Rental Income	2,000
4991	Miscellaneous	0
		429,000

07-01-0500

MAINTENANCE OPERATING EXPENDITURES

5013	Salaries & Wages	78,118
5100	IMRF	14,100
5105	Payroll Tax / FICA	10,500
5111	Health Insurance	21,700
5112	Gasoline / Lubricants	10,000
5118	Fertilizer	5,000
5120	Pesticides	5,000
5122	Top Soil	500
5124	Sand	3,000
5125	Gravel	500
5126	Trees & Shrubs	0
5128	Expendable Supplies	2,000
5130	Irrigation & Drainage	3,000
5132	Machinery Repairs	15,000
5134	Shop Improvements / Tools	0
5136	Educational / Dues Expense	0
5138	Rental	500
5200	Commonwealth Edison	9,000
5201	Ill. Bell	2,800
5202	Pager Service	0
5204	Gas Cylinder Service	200
5205	Scavenger Service	0
5206	Ni Gas Service	4,000
5207	Security Monitor Service	700
5208	Port-o-Let Service	0
5210	Office Supplies	800

07-01-0500**MAINTENANCE OPERATING EXPENDITURES cont'd**

5212	Course Supplies	500
5300	Seed	500
5301	Sod	500
5302	Flowers	400
5990	Miscellaneous	1,000
5991	Credit Card Services	3,000
5992	Fence Repair	0
		192,318

07-01-0600**GOLF SHOP OPERATING EXPENDITURES**

5012	Salary & Wages	70,000
5210	Food & Beverage Supplies	18,000
5211	Rental Building	0
5212	Pro Shop Merchandise	3,000
5214	Golf Cart Lease	0
5215	Liquor Liability Ins	7,000
5216	Advertising	5,000
5217	Uniforms	1,000
5218	Safety Equipment / inspections	400
5219	Medical supplies	100
5220	CDGA Handicap System	0
5310	Postage	500
5771	League Prize Fund	1,000
5990	Miscellaneous	1,000
5991	Sales & Use Tax	5,000
5992	Computer Supplies	1,000
5993	License / Fees	800
5994	Expendable Supplies	2,500
		116,300

07-01-0700**CAPITAL EQUIPMENT EXPENSE**

6030	Maintenance Equipment Lease	10,000
6040	Golf Shop Equipment	0
6050	Capital Improvement	0
6060	Pesticide Storage Unit	0
		10,000

TOTAL EXPENSE**318,618**

PALOS HILLS MUNICIPAL GOLF COURSE

ENTERPRISE FUND

TOTAL Revenue	429,000
TOTAL Expense	318,618
TOTAL EXCESS REVENUE or (LOSS)	110,382

07-01-0800

6070	<u>LONG TERM DEBT</u>	
6075	Principal	99,391
6080	Interest	6,809
6085	Transfer to S/W	0
	Transfer to Gen. Fund	0
	TOTAL DEBT SERVICE	106,200

Profit	4,182
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