

CITY OF PALOS HILLS
BUDGET 2020 /2021

Presented 3/19/20
Revised 4/9/20
Adopted 4/16/20

01-00-0000

REVENUES

4020	Real Estate Taxes	2,150,000
4021	Photofinishing Tax	0
4022	Local Use Tax	684,000
4023	Road & Bridge	40,000
4026	Video Gaming Tax	165,000
4027	Eating Places Tax	210,000
4030	Personal Property Tax	25,000
4040	Motor Fuel	20,000
4050	General Sales Tax	845,000
4060	State Income Tax	1,900,000
4080	Business Licenses	100,000
4100	Public Hearings	2,500
4110	Community Resources	120,000
4120	Building Permits	335,524
4130	Dog & Horse License	400
4140	Transfer Utility Tax	0
4151	Park Dept. Contract Program	75,000
4153	Park Dept. Field Trips	10,000
4154	Park Dept. Misc. Revenue	10,000
4155	Preschool	50,000
4156	A.D.A.	1,500
4157	Rentals	0
4158	Camp	75,000
4180	Insurance Reimbursement	0
4240	Police Dept. Fines & Services	822,000
4241	Fed. Drug Enforcement Rev	0
4245	Police & Fire Commission	0
4260	Interest Income	10,000
4400	Franchise Fee-Comcast	190,000
4401	Franchise Fee-Others	110,000
4404	AT&T Lease, Police Dept.	20,000
4406	Advertising Shelters	5,000
4407	Utility Tax - Electric	385,000
4408	Utility Tax - Gas	200,000
4409	Utility Tax - Telephone	300,000
4440	Contractors License	7,500
4700	Capital Improvement Fund	0
4990	Miscellaneous	15,000
4991	Misc. Transfer / Water/Sewer	300,000
4992	Sale of Property	40,000
4993	Transfer from P.A.T.S.E.	12,000
		9,235,424

01-01-0100**ADMINISTRATION**

5011	Salary Mayor	28,000
5012	Salary Aldermen	86,000
5013	Salary City Treasurer	8,600
5014	Salary City Clerk	8,600
5015	Salary Dept. Clerks	311,563
5017	Salary City Collector	2,600
5210	Office Supplies	4,500
5213	Office Supplies / Equip. Maint.	500
5240	Books & Publications	2,700
5252	Aldermanic Expenses	46,800
5270	Stationery & Printing	4,500
5253	Uniform Allowance	0
5300	Telephone	13,500
5310	Postage	4,250
5612	Prof. Serv. Audit Spec. Levy	60,000
5625	Rental Copy Machine & Supplies	5,800
5626	Computer Program Dvlpmt. & Training	29,000
5627	Computer Peripheral Eqpt.	1,000
5631	Seminars	1,000
5632	Dues Municipal Assn.	8,100
5633	County Food Inspectors	10,000
5634	Tuition Reimbursement	1,200
5672	Liability Ins. Spec. Levy	220,000
5990	Miscellaneous	8,000

866,213**01-01-0700****LEGAL**

5011	Salary City Prosecutor	19,400
5012	Prof. Service Hearing Officer	19,600
5611	Prof. Service Legal	80,000
5614	Prof. Service City Attorney	9,000
5615	Prof. Service Codit Ordinance	0
5616	Prof. Service Labor Attorney	20,500

148,500

01-01-0900**PLANNING**

5011	Salary Chairman Plan Comm.	500
5012	Prof. Service Transcripts	1,000
5240	Publication / Legal Notices	1,500
5253	Salary Plan Commission	750
5254	Salary Zoning Board	400
5613	Prof. Service Engineer	0
5614	Prof. Service City Engineer	1,000
5990	Miscellaneous	100

5,250**01-01-1000****POLICE & FIRE COMMISSION**

5011	Salary - Commission Members	10,800
5213	Office Expenses	200
5241	Legal Publications	100
5242	Tests-Exams. Police Hiring	1,000
5611	Prof. Service Legal	10,000
5990	Miscellaneous	100

22,200**01-01-1300****MUNICIPAL BLDG. & GROUNDS**

5220	Salary Janitorial Service	14,000
5221	Oper. Material Municipal Office	500
5222	Oper. Material Furniture & Fix	800
5281	Rep. & Maint. Municipal Office	2,500
5990	Miscellaneous Expense	100

17,900**01-01-2000****VEHICLE TAX FUND**

5270	Printing Forms, etc.	500
5275	Vehicle Stickers, Tags	0
5310	Postage	0

500

<u>01-01-1600</u>	<u>CAPITAL IMPROVEMENT FUND</u>	
6041	Capital Bldg. City Hall / Police	0
6042	Beautification Program	5,000
6043	Capital Improvement / Equip.	125,000
		130,000

<u>01-01-1700</u>	<u>FESTIVAL FUND EXPENSE</u>	
6000	Festival Fund Expense	0
		0

<u>01-01-1900</u>	<u>EMPLOYEE BENEFITS</u>	
5130	Emp. Health & Welfare Ins.	562,344
5132	Workmans Comp. Claims	5,000
5133	Liability Claims	1,000
5151	FICA Social Security Tax	120,000
5160	Police Pension Retir. Fund	1,250,000
5180	IMRF III. Municipal Retirement	158,000
5190	Accrued Unemployment Compensation	5,000
		2,101,344

01-03-2000**PUBLIC SAFETY**

5011	Salary Police Chief	141,799
5012	Salary Police Officers	1,907,115
5013	Prof. Service Central Dispatch	377,338
5014	Salary Clerks	186,166
5015	Salary Auxiliary Police	0
5016	Salary Crossing Guards	7,770
5018	Salary Comm. Service Ofcrs.	140,000
5020	Salary Overtime	370,000
5110	Salary Deputy Chief	236,250
5111	Salary Desk Officers	0
5112	Salary Lieutenants	330,000
5115	Salary Police Sergeants	399,500
5211	Office Equipment	4,300
5227	Oper. Material Training Equip.	1,000
5228	Medical Expenses	1,950
5240	Books & Publications	1,700
5241	Legal Publications	400
5251	Gas Police Autos	68,000
5253	Uniform	30,600
5254	Private Auto Use	400
5255	Police Uniforms & Insign.	16,000
5256	Special Uniforms	15,500
5257	Community Relations/Crime Prev.	8,000
5270	Printing & Duplicating	5,500
5300	Telephone	24,500
5310	Postage	2,000
5624	Rentals Equipment	16,000
5625	Copy Machine Rental	7,200
5631	Seminars	2,000
5633	Association Dues	4,000
5647	Rep. & Maint. Radio Equip.	30,500
5662	Ammunition/Range Fee	13,500
5663	Prisoner Care	1,400
5664	Training Police	33,500
5665	Animal Services	1,500
5666	Narcotics	1,000
5670	Liability Ins. Police Autos	2,000
5674	Repair Police Eqpt.	7,000
5900	Computer Services	27,000
5990	Miscellaneous	3,000
6033	Mach. & Equip. Police	12,000
6034	Purch. Police Veh/Markings on same	165,000
6036	Building Maint.	64,500

4,666,888

01-11-2000**COMMUNITY RESOURCE & RECREATION**

5011	Salary Commissioner	85,935
5013	Salary Directors	138,600
5014	Salary Instructors	10,000
5017	Salary Senior Coordinator	0
5018	Salary Staff	33,600
5019	Salary Preschool	24,000
5020	Salary Counselors (Camp)	55,000
5021	Salary Night Supervisors	17,000
5211	Office Equipment	8,000
5212	Office Supplies	2,500
5240	Books & Publications	500
5251	Gas Vehicles	1,500
5256	Uniforms	1,000
5270	Printing	13,000
5300	Telephone	7,500
5310	Postage	8,500
5612	Festival	90,000
5625	Rentals Building	0
5626	Emergency Food Service	500
5631	Seminars & Training	2,000
5641	Rep. & Maint. Bldg & Supplies	25,000
5648	Rep. & Maint. Grounds & Equip.	1,000
5650	Teen Activities	3,500
5655	Senior Activities	4,500
5660	Prof. Service Class Instructors	23,000
5772	Special Events	18,000
5773	New Horizons	9,000
5822	Concerts in the Park	1,750
5828	Christmas Decorations	0
5833	Preschool Supplies	1,000
5838	Preschool Supplies Events	400
5848	Day Camp	3,000
5849	Day Camp Field Trips	8,000
5858	Preschool Field Trips	0
5860	J.M.Tomas Scholarship	0
5863	Field Trips	2,000
5990	Miscellaneous	2,000
5991	Credit Card Services	5,000
6023	Capital Improvements Grounds	0
6024	Capital Improvements Playgrounds	0
6040	Capital Building Loan	33,834

640,119

01-05-3900**BUILDING DEPARTMENT**

5011	Salary Bldg. Commissioner	88,345
5012	Salary Bldg. Inspectors	40,000
5013	Salary Bldg. Clerk	50,775
5019	Salary Ord. Officer/Animal Warden	62,737
5211	Office Equipment	300
5212	Office Supplies	300
5223	Oper. Material Supplies	2,500
5253	Uniform Allowance	200
5631	Seminars	500
5633	Association Dues	360
5660	Ord. Ofc/Animal Wrdrn. Vehicle Payment	1,000
5664	Training	2,350
5665	Animal Care	3,000
5990	Contingencies	2,000
5991	Gas	1,000
		255,367

01-07-2000**PUBLIC WORKS**

5015	Salary Grounds Maintenance	149,243
5020	Overtime	10,400
5220	Operating Supplies	6,500
5230	Equipment & Tools	5,500
5250	Gasoline Unleaded	0
5251	Diesel Fuel	0
5282	Street & Hwy. Maint Materials	30,000
5283	Sign Materials	5,000
5291	Elect. St. Light. Hwy. Signals	14,000
5292	Elect. Municipal Street	15,000
5624	Rental Equipment	0
5625	Rental Storage Bldg.	0
5642	Repair / Maint. City Vehicles	110,000
5648	Repair / Maint. Grounds Equip.	30,000
5828	Christmas Decorations	2,500
5989	Street Sweeping	0
5990	Miscellaneous	3,000
6023	Capitol Imp. Grounds	0
		381,143

TOTAL EXPENSE**9,235,424**

Total Revenue

9,235,424

Total Expenses

9,235,424

TOTAL BALANCED BUDGET**0**

SEWER & WATER DEPT. 2020 / 2021

02-00-0000

REVENUES

4260	Interest Income	50,000
4290	Water Billing	4,878,350
4310	Water Penalties	55,000
4315	Sewer Billings	1,096,410
4320	Sewer Penalties	9,200
4490	Permits Water Connections	22,000
4990	Miscellaneous	25,000
		6,135,960

02-01-1900

S & W S.S. & I.M.R.F.

5151	FICA - Soc. Security	133,053
5180	IMRF Municipal Retirement	184,709
		317,762

02-20-2100

S & W PERSONNEL

5000	Salary Comm. Public Works	118,155
5010	Salary Supt. Public Works	93,936
5020	Salaries Utility Operators	1,140,460
5032	Salary Summer Employees	0
5041	Salary G.I.S. Operator	80,867
5042	IT Support & Service	7,000
5050	Salary Water & Sewer Clerk	63,832
5051	Salaries - expended Overtime	107,285
5065	Uniform Allowance / Maint.	15,250
5110	Health & Welfare Insurance	445,197
5115	Schools, Seminars, Conference	1,700
		2,073,682

02-20-2200

S & W OPERATIONS OFFICE

5200	Computer Equipment	0
5210	Maintenance Computers	6,500
5230	Computer Appl. Software	68,000
5240	Computer Supplies	10,500
5260	P.C. Programs	0
5310	Office Supplies	2,500
5315	Office Equipment	1,300
5320	Telephone	5,000

02-20-2200**S & W OPERATIONS OFFICE cont'd**

5325	Bank Statement Write Off	4,000
5326	Cleaning Service	9,000
5327	Capital Impvmt. Meter Program	0
5330	Postage	40,000
5340	Heating Fuel	4,500
5341	Electric Lights	0
5345	Misc. S & W Transfers	300,000
5355	Quarterly Trust Fee	0
5365	Auditing C.P.A.	25,000
5370	Insurance Liability	255,000
5371	Association Dues	900
5991	Credit Card Services	23,000
5995	Capital Fin. Lake 'n Park	80,000

835,200**02-20-2204****WATER OPERATIONS**

5415	Water Purchased from Oak Lawn	2,263,908
5418	Electric Power Pump House	16,000
5419	Electric Power Meter Vault 103rd	11,500
5420	Chlorine Purchasing	1,500
5422	Laboratory Tests	10,000
5440	Repair Water Plant Maint.	29,000
5450	Water Service Materials	13,500
5455	Water Meter Purchases	11,000
5460	Miscellaneous Water Expenses	25,000

2,381,408**02-20-2208****SANITARY SEWER OPERATIONS**

5510	Sanitary Sewer Repair Material	4,000
5515	Service Connection Material	1,500
5519	Miscellaneous Sewer Repair	3,000
5520	Lift Station Maint. & Repair	35,000
5540	Elect. Lift Stat. 102nd & 78th	1,800
5541	Elect. Lift Stat. 105th & 83rd	5,000
5542	Elect. Lift Stat. 105th & 74th	1,500
5543	Elect. Lift Stat. 108th St.	650
5544	Elect. Lift Stat. 109th & Westwood	1,100
5546	Elect. Lift Stat. Runnymede	1,000
5547	Elect. Lift Stat. 111th & 86th	4,000
5548	Elect. Lift Stat. Los Palos	1,500
5549	Elect. Lift Stat. Deerwood	0

60,050

02-20-22126020
6021
6022**STORM & DRAINAGE OPERATIONS**Drainage Materials
Sod or Hydroseed
Material Disposal18,000
25,000
10,000
53,000**02-20-2216**6025
6026
6027
6030
6036
6038
6039**S & W EQUIPMENT OPERATIONS**Tools & Misc. Equipment
Heavy Eqpt. Purchase Pymnt./Truck Loan
Heavy Eqpt. Rental
Rental Tools & Equipment
Gasoline Unleaded
Diesel Fuel
Capital Impvmt.40,700
83,000
4,658
2,000
30,000
30,000
0**190,358****02-20-2220**6040
6041
6042
6043
6044
6045
6050
6060
6061
6065
6066**CAPITAL IMPROVEMENTS**Aux. Generator for Pump House
House Inspector Salary
Lock Ball, Check Vlv. Replcmt. Hdwr.
Public Work Building
MWRD Repairs
GIS System
Engineering
Gen. Capital Improvements
Pump House / Lift Stat. Controls
Contingencies
Capital Imprvmt. (P&I)0
0
0
150,000
0
0
12,000
18,500
24,000
20,000
0**224,500****TOTAL EXPENSE****6,135,960**Total Revenue
Total Expenses6,135,960
6,135,960**TOTAL BALANCED BUDGET****0**

PALOS HILLS MUNICIPAL GOLF COURSE

2020 / 2021

ENTERPRISE FUND

07-00-0000

OPERATING REVENUES

4050	Green Fees	210,000
4051	Membership	30,000
4052	Concession	40,000
4053	Golf Carts Motorized	65,000
4054	Golf Carts Pull	3,000
4055	Pro Shop	8,000
4056	League Fees	2,000
4057	Advertising	0
4058	Driving Range	0
4260	Interest	0
4990	Building Rental Income	2,000
4991	Miscellaneous	0

360,000

07-01-0500

MAINTENANCE OPERATING EXPENDITURES

5013	Salaries & Wages	63,000
5100	IMRF	7,200
5105	Payroll Tax / FICA	6,000
5111	Health Insurance	20,000
5112	Gasoline / Lubricants	5,400
5118	Fertilizer	9,000
5120	Pesticides	16,000
5122	Top Soil	500
5124	Sand	1,000
5125	Gravel	500
5126	Trees & Shrubs	0
5128	Expendable Supplies	2,000
5130	Irrigation & Drainage	4,500
5132	Machinery Repairs	7,500
5134	Shop Improvements / Tools	0
5136	Educational / Dues Expense	1,700
5138	Rental	3,000
5200	Commonwealth Edison	7,000
5201	Ill. Bell	2,000
5202	Pager Service	0
5204	Gas Cylinder Service	200
5205	Scavenger Service	0
5206	Ni Gas Service	3,600
5207	Security Monitor Service	500
5208	Port-o-Let Service	0
5210	Office Supplies	800

07-01-0500**MAINTENANCE OPERATING EXPENDITURES cont'd**

5212	Course Supplies	500
5300	Seed	500
5301	Sod	500
5302	Flowers	400
5990	Miscellaneous	1,000
5991	Credit Card Services	3,000
5992	Fence Repair	0
		167,300

07-01-0600**GOLF SHOP OPERATING EXPENDITURES**

5012	Salary & Wages	65,000
5210	Food & Beverage Supplies	15,000
5211	Rental Building	0
5212	Pro Shop Merchandise	3,000
5214	Golf Cart Lease	0
5215	Liquor Liability Ins	8,000
5216	Advertising	1,000
5217	Uniforms	1,000
5218	Safety Equipment / inspections	1,000
5219	Medical supplies	100
5220	CDGA Handicap System	0
5310	Postage	500
5771	League Prize Fund	1,000
5990	Miscellaneous	1,000
5991	Sales & Use Tax	4,500
5992	Computer Supplies	1,500
5993	License / Fees	800
5994	Expendable Supplies	2,500
		105,900

07-01-0700**CAPITAL EQUIPMENT EXPENSE**

6030	Maintenance Equipment Lease	0
6040	Golf Shop Equipment	0
6050	Capital Improvement	10,000
6060	Pesticide Storage Unit	0
		10,000

TOTAL EXPENSE**283,200**

PALOS HILLS MUNICIPAL GOLF COURSE

ENTERPRISE FUND

TOTAL Revenue	360,000
TOTAL Expense	283,200
TOTAL EXCESS REVENUE or (LOSS)	76,800

07-01-0800

6070

LONG TERM DEBT

6075

Principal

35,000

6080

Interest

3,000

6085

Transfer to S/W

0

Transfer to Gen. Fund

0

TOTAL DEBT SERVICE

38,000

Profit

38,800